



Online Course

OVERVIEW # JULY 2018

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Introduction

The European eTwinning Community benefits from the experience of dedicated individual teachers through the European eTwinning Ambassador Network. The eTwinning teacher ambassadors are a vital force in the development of eTwinning with other teachers and are recognised as an invaluable support to the National Support Services at many levels from delivering Professional Development Training to augmenting evaluation of National Quality Labels and National Prize applications.

The building of a new network of European eTwinning Schools over the next few years is envisaged to help bring eTwinning to the next stage of its continuing evolution.

This course is supposed to provide the participants with elements that can contribute to their personal development and, at the same time, support them in becoming mentoring schools at local, national and European level.

The eTwinning Central Support Service (CSS) will be responsible for overseeing and coordinating the deployment and providing the technical facilities for the implementation of the course. Each module will have one or more moderators who will be responsible for ensuring that guidelines are followed and that the course is deployed without faults.

Each module will contain the elements of expert intervention, self-study, group work and peer evaluation. Participants will have to complete tasks and evaluate the course. Experts will be identified to share their experience and know-how with the course participants.

General Objectives

The eTwinning School initiative has the potential to harness the energy of those eTwinning schools awarded in 2018 and those to be awarded in the future, and nurture them to become a vital resource for the whole eTwinning Community. Taking this as starting point the main goal of the course is to empower eTwinning Schools.

The general objectives of this course are to:

- Feature and further reflect on the pedagogical, organisational, communication and promotional elements of the eTwinning School;

- Provide participants tools and methods to leverage on the success of the eTwinning School in the light of becoming a stronger 'learning organisation'.

Learning Space

The Learning Course for eTwinning Ambassadors is deployed in a Moodle environment <http://.moodle.etwinning.net>. Course participants are invited by the organisers to their account in the eTwinning Moodle environment.

Target group

The first thematic conference aimed at eTwinning Schools (Rome, May 2018) provided the opportunity to discuss with 250 principals and teachers the validity of the initial concept and reiterate the bottom-up approach which has always characterised eTwinning development. This course is built upon the outcomes of that conference to make the proceedings there available to a wider audience of eTwinning schools.

The online learning course is addressed to:

- awarded eTwinning schools that did not attend the Thematic Conference in Rome (May 2018).
- There should be at least two representatives of the same school. These representatives should be at least one from management team and one teacher.
- It is expected a minimum of 300 and maximum of 500 participants.

Participants will have to apply and will be selected according to the following set of criteria:

- Date of application
- Number of School colleagues applying: priority will be given to schools that have 2 representatives
- Country quota: the seats will be assigned proportionally to the number of schools awarded in a specific country.

What's in it for teachers?

This network of awarded schools will be fundamental in aiding eTwinning's development at European level. The course will provide a wide range of knowledge that will empower eTwinning Schools to leverage on the success of the eTwinning School in the light of becoming a stronger 'learning organisation'.

As a consequence of the participation in the course we can identify some benefits:

- To fully understand the eTwinning School concept
- To develop and test new approaches to working with school staff
- To become a mentoring eTwinning School
- To gain the professional skills to become a stronger 'learning organisation'.

Attribution of roles and division of tasks

Coordinators

The CSS contributes to and oversees the design and implementation of the training course. As coordinators they also make sure that the technical infrastructure necessary for the deployment of the course is in place.

Expert

The expert(s) is/are the person(s) who will share their specialist knowledge on the subject matter of the module. Experts could be recruited through the network of CSS/NSS, Ambassadors, Friends of eTwinning, etc.

Moderators

Moderators are responsible for the smooth running of the course together with the coordinators and the experts. They monitor the participation of Ambassadors together with the experts.

Course participants

Course participants are chosen out of the pool of active national eTwinning Ambassadors. A quota is established whereby a maximum of 500 participants can take part.

Content outline

The eTwinning School makes reference to the notion of “shared leadership” and the capability of the school management to recognise the in-depth knowledge and the expertise of teacher leaders. This is implemented by creating the opportunities for teachers to develop further, and by identifying and enhancing the conditions in the school for the sharing of experiences and good practice, thus making the school a “learning organisation”. Such elements are certainly present in all eTwinning Schools to various degrees, but they may not be necessarily visible, formalised, sharable and scalable.

The content of this course was designed to address these elements and is divided in 3 main Modules. After completing all the Modules participants will be required to do a final assignment. In this final assignment participants will create a plan for their role as an eTwinning School and that should include the aspects from all Modules.

Online Seminar: Introduction & European Policies

Module 1: Shared Leadership

- Shared Leadership **Online Seminar**
- Leadership for Resilient schools and communities
- Building your etwinning Team

Module 2: School as a learning organisation

- Building your school as a learning organisation
- Building a culture of inclusion through eTwinning

Module 3: Communication & Online Safety

- Public speaking
- Marketing your message
- Involving the community
- Online Safety policies

Final Module

- Interactive session on planning for the future **Seminar**
- eTwinning Schools planning for action
- Conclusion **Seminar**

Tasks & assignments

Participants are assigned tasks by the experts. Tasks are presented in conjunction with each Module under the specific sections course. The experts in the Moodle platform and in a handbook format announce tasks and assignments in more details.

Most of the tasks are individual, but involve exchange in the forums. Participants are expected to work together in order to learn from each other and evaluate each other's work. Online checklists will accompany the set of tasks proposed for each Module, in order to increase transparency.

In case of difficulties and/or questions regarding tasks, Course participants can use the helpdesk forum; the Course Moderator and the organisers will tend to questions and requests.

Expert Team

Based on their past-experiences, know-how and involvement in eTwinning the experts team proposed is the following:

TOPIC	EXPERT
<ul style="list-style-type: none"> • Online Seminar: Introduction & European Policies 	eTwinning Central Support Service and European Commission
<ul style="list-style-type: none"> • Module 1: Shared Leadership 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Shared Leadership Online Seminar 	Patricia Wastiau & Alexandra Licht
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Leadership for Resilient schools and communities 	Patrizia Garista
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Building your etwinning Team 	Laura Maffei & Silvana Rampone
<ul style="list-style-type: none"> • Module 2: School as a learning organisation 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Building your school as a learning organisation 	Conor Galvin
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Building a culture of inclusion through eTwinning 	Vittoria Volterrani & Luigi Garioni,
<ul style="list-style-type: none"> • Module 3: Communication & Online Safety 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Public speaking 	Claire Morvan

• Marketing your message	Claire Morvan
• Involving the community	Claire Morvan
• Online Safety policies	Sabrina Vorbau
• Final Module	
• Interactive session on planning for the future Seminar	Anne Gilleran and eTwinning Schools
• eTwinning Schools planning for action	Anne Gilleran
• Conclusion Seminar	Anne Gilleran and Santi Scimeca

Calendar

September	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Application Period																																
Selection Procedure																																
October	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Module 1																																
Module 2																																
November	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Module 3																																
Final Module																																
December	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Evaluation																																

 Weekends

Evaluation & Certification

Each module will be concluded with a short evaluation survey to assess perceived obtained knowledge and course efficiency.

Peer-assessment will be used as a means of encouraging exchange and facilitating the evaluation process.

Participants will be rewarded according to the percentage of tasks completion.

%	Status	Certificate
0 – 59	Course not complete	No
60 – 74	Completes the course	Yes
75 – 89	Successfully complete the course	Yes
90 – 100	Complete the course with commendation	Yes

After the course completion teachers will get a certificate. The course will take approximately a total of about 20h of participants' work. The number of hours will be stated in the certificate.

This is the time estimation per Module:

Module	Estimated time	Time to complete it
Module 1	5h	10 -21 october (10 days)
Module 2	5h	22 - 31 October (10 days)
Module 3	5h	2 – 12 November (10 days)
Final Module	5h	13– 23 November (10 days)

Social Media

If you wish to use a hashtag to talk about your participation in the course please use the following one: **#eTwSchools18**.

Support & helpdesk

In case of difficulties and/or questions regarding tasks or technical issues, course participants can submit their queries to the Course Moderator ([Rute Baptista](#)).

For any queries they may contact the Moderator through a private message in Moodle or through a dedicated forum.